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**Mira Costa SCO 24-25 MBX Grant Application Instructions:**

- Discuss your program needs with your board and your coach/advisors.

- Review your SCO balance and budget to assess your true financial need.

- Complete the MBX Grant Application.

- Attach your SCO budget and any invoice or proof of cost.

- Obtain your coach/advisor and the Mira Costa principal signatures on the grant application for approval.

- Submit your application to**grants@mbxprograms.org**between September 10, 2024 and November 10, 2024.

 **Mira Costa SCO 24-25 MBX Grant Application Guidelines:**

- Grants will not be approved to pay for any personnel such as coaches/advisors or trainers, travel, transportation, plaques, banners, tournament fees or uniforms/gear.

- Grant requests may be for program equipment needs or minor facility improvements benefitting as many users as possible. All equipment purchased is the property of MBUSD.

- Approved SCO grants will be up to $5,000 or less.

- Whole or partial grants may be approved at the sole discretion of the MBX Grants Committee.

- Grants will be awarded no more than once per schoolyear per SCO.

- Grants will be reviewed and if more information is required you will be contacted.

- The SCO’s current financial balance and budget will be considered during the grant approval process. If there is a specific expense or reason for a large balance, please explain on the application.

- The SCO will be notified of receipt of the grant application and within 14 days if the grant has been approved.

- Grants must be spent within 60 days of notification of approval or they will be forfeited.

Please send any questions to Bonnie Darrow at grants@mbxprograms.org